

GPCI CMP Appeal Policy

Individuals who wish to appeal a decision based on recertification requirements, certification expiration or revocation, and/or certification policy and procedures may do so following the steps outlined below. All appeals are to be reviewed by the Certification Committee during their meetings, which take place at least 6 times a year. (There is no way to expedite this process.) A final decision will be made by the Committee, and a letter will be mailed to the individual requesting an appeal. GPC reinstatement or certification may be granted upon fulfillment of the Certification Committee's conditions.

Appeal request must include the following:

- CMP Appeal Form with an explanation for the appeal
- Relevant supporting documentation regarding extenuating circumstance (letter from doctor, medical records, court records, etc.)
- Presentation of required documentation for any completed CEUs (certificates of attendance, etc.)
- Payment of \$50 non-refundable Appeal Fee

Please contact GPCI if you are unsure if you qualify for appeal or have questions regarding the process. Email: cmp@grantcredental.org

Appeal form, documentation and payment for requisite fees, are to be sent to:

Grant Professional Certification Institute
GPCI Certification Committee
10540 Marty Street, Suite 240
Overland Park, KS 66212-2596
Email: cmp@grantcredental.org

(Reason for appeal continued if needed)

Please make sure to include all supporting documentation with this application.

- CMP Appeal Form with an explanation for the appeal
- Relevant supporting documentation regarding extenuating circumstance (letter from doctor, medical records, court records, etc.)
- Presentation of required documentation for any completed CEUs (certificates of attendance, etc.)
- Payment of \$50 non-refundable Appeal Fee

EVERYTHING MUST BE SENT TOGETHER

Signature Required

By signing and dating this form, I attest to the fact that the information contained in my appeal form is true and accurate. I understand that an appeal request does not guarantee reinstatement or issuance of my GPC certification.

Signature

Date

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