

## What is Preventing you from Taking the GPC Exam?

### **I don't have the financial resources to pay for the cost of the exam.**

Multiple scholarships are available each year through the generosity of donors to the Grant Professionals Foundation. GPC Exam scholarship applications are open from mid-May to mid-June to any individual who is eligible to sit for the exam. Also check to see if your GPA Chapter is providing a scholarship! Keep an eye out for scholarships [here](#).

### **I am hesitant to ask my employer to pay for the exam.**

We've developed a draft of a letter requesting payment of the exam fee below. Feel free to leverage it in your request for support.

### **I don't have confidence I will pass the exam.**

There are several study guides available. You can also form a study group to help study for the exam. Contact your GPA chapter's GPC Ambassador for assistance or find other's looking for a virtual study group on GrantZone.

### **I don't know where to get started in honing my knowledge.**

The [GPCI Literature Review](#) contains general grant information as well as a list of helpful books, journal articles and websites that could help you refresh your knowledge or fill in gaps. There is also a list of [Study Guides and Training Providers](#) that provide training covering the competencies and skills covered in the exam.

## **Sample letter you can use to request employer assistance with cost of the exam:**

Dear Sir/Madam:

I would like to sit for the Grant Professional Certified (GPC) exam offered by the Grant Professionals Certification Institute. This credential is the only credential offered directly related to the grants profession.

It is a psychometrically validated exam covering nine general competencies and over sixty specific skills. These competencies include researching and matching funding sources, organizational development, program design, constructing and submitting a grant application, post-award grant management, ethical practice, professionalism, funder relationships and cultivation, and quality grant writing.

The fee for the exam is only \$539 because I am a Grant Professional Association (GPA) member. The professional development required to maintain my certification will be easy to receive through GPA, including free webinars and local chapter trainings.

Obtaining my GPC is a great opportunity for me to network with and learn from other grant professionals who are recognized as being at the top of the field. They will be a resource for me when our organization wants to apply for new grant opportunities, and I can be a resource for other grant professionals as well.

I am certain that earning this credential will be of benefit to me professionally and will help me to increase the value I bring to our organization.

Thank you for considering my request and supporting me in my career development.

Sincerely,