Grant Professionals Certification Institute's (GPCI)
Accepted Education Program FAQ

Section A: Questions from prospective and current GPCs on applying GPCI Education points:

I am not sure I will complete a degree so how should I count my academic courses? Course offered at a University or College usually have several credit hours they are worth toward a degree. GPCI will use these education points as a guide. Therefore, if a class is worth 3 credits, GPCI will offer 3 education points. However, if you use the credits each semester, you cannot count them again if you decide to get a degree.

Section B: Questions from Training Providers:

What are the benefits to training providers who participate in the GPCI Accepted Education Program? GPCs are required to obtain 20% of their Professional Development points from Accepted Education Program trainings. This will drive a group of dedicated and loyal consumers to your services. Additionally, participants have space on our website where we advertise your agency. Coming soon, we will be advertising your individual offerings. Additionally, soon we will be requiring GPC candidates obtain a percentage of their Professional Development points from Accepted Education Program trainings. We also highlight providers who participate in the Accepted Education Program in our GPCI newsletters, which provides opportunities to present information to our community.

When will the Accepted Education Program price change take effect? The board approved the price change on February 6, 2020. All new applications will be under the new pricing structure. The current GPCI Accepted Education Program providers will be under this new pricing structure upon their renewal for 2020.

What is the new pricing schedule?

Annual Fees: (GPCI will determine fee from application and will invoice applicant)
Free - Individual/Organization (For a single event/presentation annually)
$150 for any Individual/Organization that offers a pre-recorded presentation or session on demand (To be paid once a year in addition to the Individual's/Organization's fee for participation in the Accepted Education Program)
$250 for an Individual/Organization that offers 2 to 5 sessions annually
$500 for an Individual/Organization that offers 6 to 19 sessions annually
$1,000 for an Individual/Organization that offers 20 or more sessions annually
A single event/presentation is a single unique training session. Prices are set on how many single events/presentations are offered annually. Definitions of classes/courses are available below.

If I leave the Accepted Education Program, will I have to remove the logo from my previously approved program offerings? No. All previously approved programs, trainings, or presentations (that are recorded and available for viewing on-demand) that display an Accepted Education Program logo with the proper year showing do not have to be changed. However, the new logo cannot be applied to this program unless you have reapplied for the present year.

If I have a workshop that was approved to be in the Accepted Education Program in 2019 and I reapply to renew its status in 2020, can I update the logo from 2019 to the 2020 logo? Yes, if you have reapplied for Accepted Education Program status for that workshop in 2020, you may update your logo on past presentations after receiving notification of its approval.

What if I cannot afford to have all my trainings listed under the new pricing schedule? Providers can choose to limit the programs they list under the Accepted Education Program to control their expenses under the program. Example, an agency who offers 12 trainings in 2020, can chose five specific trainings to be approved under the program, thereby fall under the $250 cost.

Can I cut off the year of the logo? No. Logos must be used according to the GPCI Graphic Standards and Use Guide found on the GPCI website and accessed here https://www.grantcredential.org/about/gpc-graphics-guide/. No changes or modifications should be made to the logo. To show a continuation of support for the program, an agency can line up logos from different years on the landing page or cover page of the training.

How long can I display a logo as Accepted Education on a training? Once your training has been awarded Accepted Education Program status, we will not revoke it. This is where the year on the logo will help your customer base as to the continuing viability of a training. If 2019 is the last year you participated in the Accepted Education Program, you cannot update the logo beyond 2019. Something that was aired/presented in 2019 may not meet the needs of the 2025 GPC or GPC candidate.

Is there recommended language for discussing the Accepted Education Program and the education points? Yes, GPCI sends you recommended language and a logo for your use when discussing the education points assigned to a training.

What if 5 of my presentations are approved in the Accepted Education Program and later in the year, I want to increase the number of presentations to 6, will I be charged an additional cost? Yes, GPCI request you contact us so we may appropriately review any new programs for inclusion in the Accepted Education Program and we also will invoice you for the new training once approved.

I do not renew my participation in the program until September. Can I get access to the new 2021 logo at that time? Your renewal is for one year. A new logo will be presented to you in December for the upcoming year, so you may add it to approved programming during the year of approval.

Can I place multi-years of logos on one training? Yes, if you participated in the Accepted Education Program in 2018/19 and renew for 2020, all three logos may be displayed on your participating training program assuming you reapply for 2020.

How long does my presentation have to be to receive GPCI education points? No class/course should be shorter than 30 minutes and be valued at less than 0.50 point.

How are education points awarded to the different trainings? The way in which education points are assigned is determined by the type of class/course/presentation the student participates in. Class/course/presentation time should be rounded down to the closest quarter of an hour (a

class/course that last 70 minutes should be rounded down to a 60-minute class/course where the student will receive a 1 education point).

What type of training can I offer to participate in the Accepted Education Program? Lecture/Live Teacher Classes/Courses, Webinars, On-line Classes/Courses, Hybrid Webinar and On-line Classes/Courses, Blended Classes/Courses, Audio Classes/Courses, and University/College Classes/Courses. Definitions of each of these types of trainings can be found on the Accepted Education Program Application.

How do you calculate my fee? I teach a continuing education class at a university/college that meets 6 times during a semester. Is this one class or six? If it was a course, it does not matter how many times you meet, it is just one course.

> *Example:* **Grants 101 meets for 4 hours for a total of 12 hours the three Saturdays of June.**
> *Example 2:* **Grants 101 meets for 1 hour for 12 weeks for a total of 12 hours during the spring semester.** In both examples, it is one course that gets approved and it is worth 12 education points unless it is a course which has a certain number of credit hours assigned to it by a college or university and then it is worth same number of education points as university assigned credits (either undergraduate or graduate). *Example 3: University or college assigns 3 credit hours to a course, it is worth 3 GPCI education points.*

If the course is offered once each semester, say the university or college offers Grants 101 in the spring, in the summer, and in the fall, then that would be three "sessions." The overall course is a session.

I have several workshops I present each year, and then I add to them. Do I send you descriptions of each workshop during the mid-year? Yes. Forward any new workshops you will be adding, and they will be reviewed for approval. Once approved you may present them with the logo. There also may be a price adjustment depending on your current Accepted Education Program level.

I have no new workshops, but want to keep offering my recorded workshops which were previously presented as part of your Accepted Provider program, how much will that cost me? If the workshops are being presented on demand via a recording, you previously paid to participate in the Accepted Education Program, and plan no new offerings, there is no additional cost to retain the prior year's logo. If you want to add the current logo to the workshops, you will need to complete the application and it will cost $150 for recorded workshops.

If you decide to continue in the Accepted Education Program and offer new presentations, the cost to continue to show recorded on-demand workshops is $150 plus your cost for continued participation which is based on the number of approved presentations you will offer during the year.

Can I get a blanket approval of all my workshops? No, all workshops must be submitted for review and approval annually. GPCI reviews all workshops to ensure the subject matter is aligned with GPCI's competencies and skills. Each new workshop must be reviewed prior to obtaining the approval to display the Accepted Education Program logo.

I occasionally teach for a company that has workshops approved through the Accepted Education Program, do I rely on their status to have my workshop approved? As stated above, there is not a blanket approval, each class, presentation, or workshop must be submitted to the Accepted Education

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Program to be reviewed and approved. If the company you work with is willing to submit your workshop on your behalf, that is acceptable, but it may affect their pricing, therefore it is important for you to check with that company as to their willingness to include your offering under their Accepted Education Program. Please clarify that the training you are offering is approved. If you want to be listed as a provider in the Accepted Education Program, please complete the Accepted Education Program application yourself to have your workshop accepted.

The live webinars that I teach are always the same topics/materials as my online on-demand courses. Do I need to have them reviewed and approved each time I present it? No the material doesn't need to be reviewed and approved if it is the same material, but it will impact the cost of your participation in the Accepted Education Program which is based on the number of presentations, courses, classes or workshops your present.

Is it GPCI's intention that it is considered a "presentation" each time the curriculum is offered? Yes - unless it is offered via on demand recording.

> *For example, a presentation called, "Grant Writing" is offered 3 times. Does that count as 3 sessions?* Yes - unless it is recorded and offered on demand, but if offered live, then it is three offerings.

As I understand it, the curriculum would be approved regardless of how many times it is offered. Correct, but each presentation is counted within our pricing matrix.

I have 9 curriculum/training presentations that have been developed and are presented in person, online, or some are on-demand. It is the same curriculum each time. How do you charge for these presentations? On demand is a flat $150, but each time it is presented in a classroom in person or online via a webinar it is counted. So if you have 9 presentations but present all of them twice online or in person (9x2 = 18) and then you record yourself and make them available on demand, you would pay for 18 live or online presentations ($500) and $150 for the on demand (total $650).

I have a 10-week curriculum that must be fully completed to receive credit. Participants cannot register for separate sessions. Would that be counted as one education session? Yes, this is one session, but you need to tell GPCI how many hours of learning are associated with the class so we can properly calculate the Education Points.

Why does GPCI have the $150 fee for on demand courses? If the participant wants to use the new logo for the current year on it, they need to pay the $150 fee. If these are old on demand classes that have been previously approved and the agency does not want to pay the $150 for the new logo, they can continue to display the old logo and pay nothing.

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