

GPC Candidate Confidentiality Statement Policy and Signature Form

If you accept all of the terms contained in this agreement, please sign and date. If you do not accept the terms of this certification agreement, you will forfeit your entire exam fee and you will not be permitted to sit for the certification exam.

The terms of this agreement are subject to change from time to time in GPCI's sole discretion. It is your responsibility to review these terms carefully as you must comply with the most current version of the agreement.

This GPCI confidentiality agreement (the "agreement") is entered into between you and the GPCI board as of the date of your acceptance (the "effective date").

In consideration of the mutual covenants and promises contained herein, you and the GPCI board agree as follows:

I Definitions

- 1.1 "Certification" means the grant professionals certification exam administered by the Grant Professionals Certification Institute.
- 1.2 "Candidate" means any person applying to take the GPC exam.
- 1.3 "GPC" (grant professional certified) means an individual who has successfully completed both sections of the GPC exam.
- 1.4 "Proprietary Information" means and information, documentation or communication regarding the exam process and the exam itself.
- 1.5 "Testing Processors" means any GPCI board member or designee who has participated in the eligibility process, the payment and voucher process and the test scoring and evaluation process, and the board members or participates who are involved in any appeals process.

II Confidentiality and Intellectual Property

- 2.1 Confidentiality. You agree that the contents of the exam are confidential and that the disclosure of that information (including, but not limited to, disclosure to a GPCI board member or GPA member or GPC) could compromise the integrity of the GPC exam. GPCI makes certification exams available to you solely to test your general professional knowledge of the subject matter. You are expressly prohibited from disclosing, publishing, reproducing, or transmitting any exam and any related information including, without limitation, questions, answers, worksheets,

computations, diagrams, length or number of exam segments or questions, or any communication, including oral communication, regarding or related to the exam (known collectively as “proprietary information”), in whole or in part, in any form or by any means, oral or written, electronic or mechanical, for any purpose. A disclosure of proprietary information by any means in violation of this agreement undermines the integrity and security of the exam.

2.2 Intellectual Property Ownership. GPCI retains all rights and interest in all proprietary information and related information, content, data, exams, and materials. Any unauthorized access, reproduction, distribution, or disclosure of proprietary information is a violation of this agreement.

III Violation and Termination

- 3.1 If a candidate is determined to have violated this confidentiality agreement, said candidate will be notified of the termination of the agreement. When the agreement is terminated, the candidate will be notified and the examination process will halt and the candidate will forfeit all fees associated with the exam process.
- 3.2 If a GPC is determined to have violated this confidentiality agreement, said GPC will be notified of the termination of the agreement. When the agreement is terminated, the GPC will be evaluated for an ethics violation and subject to losing their GPC status. (see ethics policy and appeals policy for additional relevant information).

IV Agreement

- 4.1 If you agree to the terms of this policy sign and date

Signature

Date (Effective Date)

Printed Name