

Nondisclosure Agreement

This Nondisclosure Agreement (the "Agreement") is entered into by and between the Grant Professionals Certification Institute (GPCI) and _____, located at _____ for the purpose of preventing the unauthorized disclosure of Confidential Information as defined below. The parties agree to enter into a confidential relationship with respect to the disclosure of certain confidential information ("Confidential Information").

1. [Definition of Confidential Information](#). For purposes of this Agreement, "Confidential Information" shall include all information or material that has or could cause negative outcomes to the GPCI in the event it is disclosed. If Confidential Information is in written form, the Disclosing Party shall label or stamp the materials with the word "Confidential" or some similar warning. If Confidential Information is transmitted orally, the Disclosing Party shall indicate that the oral communication constituted Confidential Information.

2. [Exclusions from Confidential Information](#). The Receiving Party's obligations under this Agreement do not extend to information that is: (a) publicly known at the time of disclosure or subsequently becomes publicly known through no fault of the Receiving Party; (b) discovered or created by the Receiving Party before disclosure by Disclosing Party; (c) learned by the Receiving Party through legitimate means other than from the Disclosing Party or Disclosing Party's representatives; or (d) is disclosed by Receiving Party with Disclosing Party's prior written approval.

3. [Obligations of Receiving Party](#). The Receiving Party shall hold and maintain the Confidential Information in strictest confidence for the sole and exclusive benefit of the Disclosing Party. Receiving Party shall not, without prior written approval of Disclosing Party, use for Receiving Party's own benefit, publish, copy, or otherwise disclose to others, or permit the use by others for their benefit or to the detriment of Disclosing Party, any Confidential Information. Receiving Party shall return to Disclosing Party any and all records, notes, and other written, printed, or tangible materials in its possession pertaining to Confidential Information immediately if Disclosing Party requests it in writing.



4. [Time Periods](#). The nondisclosure provisions of this Agreement shall survive the termination of this Agreement and Receiving Party's duty to hold Confidential Information in confidence shall remain in effect until the Confidential Information no longer qualifies or until Disclosing Party sends Receiving Party written notice releasing Receiving Party from this Agreement, whichever occurs first.

I agree to uphold this agreement as I serve GPCI in the following capacity:

Committee Volunteer

Signature: _____

Typed/Printed Name: _____

Date: _____